

www.YosemiteScouting.org



# **PENDOLA SCOUT RESERVATION'S**

## CAMP JOHN MENSINGER

2018 LEADER'S FORM PACKET



## Camp Leader Checklist

#### Before You Leave:

- 1. Obtain a 3-ring binder in which to organize your camp paperwork.
- 2. Read the Camp John Mensinger Leader's Guide.
- 3. Sign up Scouts for merit badges, woodsman program, and PUMA activities online.
- 4. Fill out, sign blue cards (so you don't have to deal with it on Sunday evening at camp)
- 5. Distribute Authorization and Consent forms, Annual Health and Medical Record for all campers, personal equipment lists, and parent information sheets.
- 6. Swim check completed before you go (optional) to Camp. \*See Unit Swim-Check Roster.
- 7. Collect Authorization and Consent forms. Place in binder.
- 8. Collect Annual Health and Medical Forms. Place in binder.
- 9. Collect camp fees from Scouts. Write one check for fees and turn into council office.
- \_\_\_\_\_ 10. Name all camp attendees in the online registration system.
- \_\_\_\_\_ 11. Pre-order camp t-shirts by designated deadline.
- \_\_\_\_\_ 12. Complete camp roster in triplicate (camp director, medic, troop).
- \_\_\_\_\_ 13. Arrange Transportation.
- \_\_\_\_\_ 14. Obtain local tour plan (for units coming from outside the Greater Yosemite Council).
- \_\_\_\_\_ 15. Check papers in binder one more time.

### At Camp:

- 1. Sunday/Monday— check to see if Scouts are registered in the classes they want.
- 2. Sunday/Arrival—Senior Patrol Leader needs to sign up troop for evening programs.
- \_\_\_\_\_ 3. Daily—Check with Scouts to determine which merit badges are completed. Verify blue cards. Record completions on forms.
- 4. Daily—Remind Scouts to get their written work completed and turned in.
- 5. Daily work on Scoutmaster Merit Badge program
- 6. Daily make sure Scouts are on track for Camp Patch Segment Program
- 7. Friday—Inventory blue cards, partials, and woodsman cards for accuracy.
- 8. Saturday—Complete all check-out procedures. Submit paperwork to Camp Director. Pick up troop records.
  - 9. Verify records and check for the proper amount of camp patches.

### After Camp:

- 1. \_\_\_\_ Encourage Scouts to complete work started at camp.
- 2. \_\_\_\_ Submit Advancement form with blue cards to council office.
- 3. \_\_\_\_ Hold Court of Honor (recognition is important)

## **Recommended Unit Equipment List**

- □ American Flag Unit flag Patrol flags
- □ Sharpening stones and files
- First aid kit
- □ Lock box for money/valuables
- □ Handbooks, merit badge books
- □ Lantern
- □ Conservation/project tools
- □ Maps and compasses, GPS units
- □ Cots and/or mattresses/Pads
- □ Small repair kit (duct tape, wire, rope, etc) Black marking pens
- □ Camp chairs
- □ Clothes hangers (leader tents) Alarm clock (leader tents)
- Personal tents for adults, if preferred double check with Council on your campsite's accommodations some have limited space for extra tents
- □ Lighters or Matches
- □ Footlocker or box that can be locked
- Padlock
- □ Cookware and Utensils (for campsite cooking Wednesday evening)
- □ 1 gal. ziplock plastic bags 1 per camper (place valuables in bag and lock in box)
- □ Permanent marker to write names on bags
- □ Hammer, saw, garden hose (to keep your area's dust down)
- Ice chest
- □ Troop cook kit for campsite cooking Wednesday
- Water cooler
- □ Dining fly or rain tarp

# Pre-Departure Checklist for Unit Leaders

Make copies of this form as needed

#	Youth Names	Fee	Med/Climbing	Firearms	Medical Form	Merit Badge
#	routinnames	Paid	Consent	Release x 4	Parts A, B & C	Signup
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
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16						
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18		1				
19		1				
20						
21						
22						
23						
24						
25						
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## Adult Tracker

Complete and submit if your unit is sending adults who are not coming for the entire week. See example below

Adults	Name	Sunday	r	Monda	<u>y</u>	L1	Tuesda	у	w	edneso	day	<u> </u>	hursda	У		Friday	/	Saturday	Fees
Adults	Name	Sunday	В	L	D	В	L	D	В	L	D	В	L	D	В	L	D	Saturday	rees
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1																		-	
2																			
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14																			
											<u> </u>							ĺ	
	Total adults in camp:																		
dult T	racker Example:																		
Adults	Name	Sunday	r	Monda	y	Т	uesday	1	w	ednesc	lay	Т	hursda	iy		Friday		Saturday	Fees
		Sunday	В	L	D	В	L	D	В	L	D	В	L	D	В	L	D	Saturady	1003
1	Joe Schmoe*																		FREE
2	Billy Bob Thornton*																		85
3	Mean Joe Green								\$	\$									85
4	Baden Powell*											\$	\$						85
	Martha Stewart																		85
6	Captain Crunch*																		170
7																			
8																			
9																			
10		1	l			I			Ì			Ī			l	Γ	1		
11		I	1			Î			1		Ì	1			1		1		
12			1	1	1	1		1	t	1	1	t	1		1	1	1		
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13 14																			
13 14											1	1			1	1	1	1	
	Total adults in comp	A	1	л	л	А	л								1 1	л	л	Л	
	Total adults in camp:	4	4	4	4	4	4	4	5	5 ded boxe	s indicate	5 extra fe	5 es will be		4	4	. 4	4	5
14									The sha		4 es indicate		es will be	due				4	5
14	Total adults in camp: *Adults checking in on Sunda ~ In this example the unit ha	ay (or Mo	nday r	nornin	g in the	case c	of LDS u	inits) N	The sha	e name	ed in th		es will be	due				4	5

Roster fo	r Unit	
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#### Prepare in 3 copies 1 for Camp Administration, 1 for Health Officer, 1 for Scoutmaster Due at check-in – COMPLETE ALL INFORMATION

		Phone	DOB
Name			
Address			
City	ST ZIP		
Name			
Address			
City	ST ZIP		
Name			
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Page \_\_\_\_\_ of \_\_\_\_\_

## General Camp Schedule

	Sun	Mon	Tue	Wed	Thurs	Fri	Sat
6:00			Polar Bear Swim	Tenderfoot Run Polar Bear Swim	Polar Bear Swim		Final Camp Inspection
6:30 7:00 7:30	-	Breakfast 1	Breakfast 1	Breakfast 1	Breakfast 1	Breakfast 1	Head Home
8:00		Flags / Breakfast 2	Flags / Breakfast 2	Flags / Breakfast 2	Flags / Breakfast 2	Flags / Breakfast 2	
8:30		Dioditact	Diodinality	Dioundori	Distance	Diodinality	
9:00		Program Begins	Program Begins	Program Begins	Program Begins	Program Begins	
9:30		Leaders Meetings	Leaders Meetings	Leaders Meetings	Leaders Meetings		
10:00							
10:30							
11:00 11:30	-	Lunch 1 SPL Meeting	Lunch 1 SPL Meeting	Lunch 1 OA Fellowship	Lunch 1 Scout Master Lunch SPL	Lunch 1	
12:00	-	Lunch 2	Lunch 2	SPL Meeting Lunch 2	Meeting Lunch 2	Lunch 2	
12:30	-		Lunch 2	Lunch 2		Lunch 2	
1:00	Check in	Program Resumes	Program Resumes	Program Resumes	Program Resumes	Program Resumes	
1:30							
2:00							
2:30							
3:00							
3:30 4:00							
4:30							
5:00	Dinner 1	Dinner 1	Dinner 1	Dinner Jamboree	Dinner 1	Dinner 1	
5:30				Style in			
6:00	Flags / Dinner 2	Flags / Dinner 2	Flags / Dinner 2	Camp Sites	Flags / Dinner 2	Flags / Dinner	
6:30	Marit Dada	Faster Franke			Fash / Franks		
7:00 7:30	Merit Badge Round up	Early Evening Activities	Early Evening Activities		Early Evening Activities		
8:00	Troop Time	First Year Hike	Movies @ Camp Underwater BW	Troop Time	Movies at Camp USS Indianapolis	Troop Time	
8:30	Camp Fire	Troop Time	Pendola II Hike	First year Fellowship Camp Fire	Pendola	Camp Fire	
9:00		Troop Time	Troop Time	Astronomy Hike	Troop Time		
9:30	Cracker barrel	]				Cracker barrel	
10:00	TAPS	TAPS	TAPS	TAPS	TAPS	TAPS	

## Merit Badge Schedule

Merit Badge/Program Archery Rifle	9-11 RMB 1A	Monday 1-3 RMB 1B	3-5 RMB	9-11 RMA	Tuesday 1-3	3-5 Shooting	9-11	Vednesda 1-3	y 3-5	9-11	Thursday 1-3	3-5	9-11	Friday 1-3	3-5
Archery	RMB 1A	RMB	ī1		1-3			1-3	3-5	9-11	1-3	3-5	9-11	1-3	3.5
	1A		RMB	DMA		Snooting							•		
	1A		RMB							1			1		
		1R			RMA	RMA	RMC	RMC	RMC	v	Vincheste	er	v	Vincheste	er
Rifle			1C	2A	2B	2C	3A	3B	3C						
	RMA	RMA	RMA	RMC	RMC	RMC	RMB	RMB	RMB	v	Vincheste	er	V	Vincheste	er
	1A	1B	1C	2A	2B	2C	3A	3B	3C						
Shotgun	RMC	RMC	RMC	RMB	RMB	RMB	RMA	RMA	RMA	v	Vincheste	r			
ShotBan	1A	1B	1C	2A	2B	2C	3A	3B	3C	•	· ····eiicote				
						Aqua	atics								
Swimming	WM	1A		1B	1C		WM	2A	2B	WM	2C		WM		
Lifesaving		1A	1B	1C	1D			2A	2B		2C	2D			
						Wate	rfront								
Kayaking	BM-B	BM-B	BM-B				BM-A	BM-A	BM-A						
Rowing	BM-A	BM-A	BM-A	BM-B	BM-B	BM-B									
Canoeing				BM-A	BM-A	BM-A	BM-B	BM-B	BM-B						
Sailing										BM-A	BM-A	BM-A	BM-B	BM-B	
Motor Boating										BM-B	BM-B	BM-B	BM-A	BM-A	
0						High Ad	venture							,	
Climbing	1A	1B		1C	1D		2A	2B		2C	2D				
сь						Hand			1				1	1	1
Textile						nanu	isiait						1		1
Leatherwork					I			1	1	1			1	I	-
Woodwork		1													
		1			These	are all W	alk On M	erit Badg	es, Sched	lule Acco	rdingly				<u> </u>
Photography		-						-							
Indian Lore		<u>├</u>							1				r		
Wood Carving															
<b>,</b>				-		Scout	Craft					0			r
	1A	WM		1C	WM			wм			wм				
First Aid	14	1B		10	1D										
Cooking				Fu	lly integra	ated and	only avai	lable thro	ough our	Woodsm	an Progra	m			
Pioneering	WM	1A		WM	1B		WM	1C		WM	1D				
Fire Safety			WM				1A	1B	wм	2A	2B				
Wilderness Survival				ligh ∧dva	enture Pro	ogram					EW High	Adventu	re Progra	m	
				-		-									
Search and Rescue			INE VV P	lign Adve	enture Pro	-					EW High		re Progra		
Merit		Monday			Tuesday			Vednesda	r		Thursday			Friday	
Badge/Program	9-11	1-3	3-5	9-11	1-3	3-5	9-11	1-3	3-5	9-11	1-3	3-5	9-11	1-3	3-5
						Nat	ure			1			r		r
Reptile and Amph.										1A	1B				
Forestry	1A	1B													
Energy				1A	1B					2A	2B				
Astronomy				1A	1B										
Environmental Science	1A	1B		1C	1D		2A	2B		2C	2D				
Mammal Study	1A	1B					2A	2B							
Soil and Water							1.4	10							Γ
Conservation							1A	1B							
Geology		<u> </u>				. <u> </u>		Walk ON			. <u> </u>		-		
Weather								WALK ON							
L						Eagle									
Communications						. 0. 5	0.2								
Public Speaking		1			1			1	1	1			1	1	
Citizen in the Nation		1			These	are all W	alk On M	orit Rada	es Scher	lule Acco	dingly				<u> </u>
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Emergency Preparedness															
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Defative	TSA	TSA	TSA				TSB	TSB	TSB	TSC	TSC	TSC			<u> </u>
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Welding Automotive	TSP	TSR	TSP	TSC	TSC	727				TSA	TSA	TSA			
Welding Automotive	TSB	тѕв	TSB	TSC	тѕс	TSC				TSA	TSA	TSA			
Painting Welding Automotive Maintenance Plumbing	TSB	TSB	TSB TSC	TSC	тѕс	TSC TSB	TSA		TSA	TSA	TSA	TSA	TSC	TSB	TS

## Merit Badge Pre-Sign-up Worksheet

Use this to gather your Scouts' class choices before logging into the DoubleKnot system to sign them up.

<u>ш</u>		1		Make copies of this for		Thursday	<b>F</b> airless
#	Scout Name		Monday 9-11	9-11	9-11	Thursday 9-11	<b>Friday</b> 9-11
			1-3	1-3	1-3	1-3	1-3
		2n	9-11	9-11	9-11	9-11	9-11
		a 5	1-3	1-3	1-3	1-3	1-3
			1-5	1-5	1-5	1-5	1-5
		1 st	9-11	9-11	9-11	9-11	9-11
		*	1-3	1-3	1-3	1-3	1-3
		م <mark>ک</mark>	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		choic e	3-5	3-5	3-5	3-5	
		1 <sub>st</sub>	9-11	9-11	9-11	9-11	9-11
		Ĩ	1-3	1-3	1-3	1-3	1-3
		2nd choice	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		oice	3-5	3-5	3-5	3-5	
		1 <sub>st</sub>	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		2n d	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		1 <sub>st</sub>	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		2nd	9-11	9-11	9-11	9-11	9-11
		2nd choice	1-3	1-3	1-3	1-3	1-3
			3-5	3-5	3-5	3-5	
		1 <sub>st</sub>	9-11	9-11	9-11	9-11	9-11
			1-3	1-3	1-3	1-3	1-3
		2nd	9-11	9-11	9-11	9-11	9-11
		2nd choice	1-3	1-3	1-3	1-3	1-3
		ice	3-5	3-5	3-5	3-5	

This form is for unit use only in tracking their merit badges. Actual sign-ups are done online, not at camp. Adjustments/changes can be made at camp.

Page \_\_\_\_ of \_\_\_\_

### Youth Release Request / Release of Campers Verification of "No Shows"

Any camper who leaves camp property during camp session must have a completed release requests that is turned in to the Camp Director or the Program Director.

A written letter to all unit leaders goes out prior to camp stating that responsibility for the units to transport campers to and from camp lies with the unit.

The unit leader is responsible to get a camper to camp, secure any necessary youth release requests and the tour permit, if applicable.

All units prior to arrival at camp give the number of youth attending camp. This will be checked at checkin and any discrepancy must be verified by the unit leader. If the location of the missing youth is unknown, then the unit leader in conjunction with the Camp Director will call the parents of the youth to verify the youth's location.

#### **RELEASE OF CAMPERS**

As the legal guardian of, \_\_\_\_\_I grant permission for him/her to leave camp with the following people:

Name \_\_\_\_\_\_ Relationship to Camper\_\_\_\_\_\_

By signing this form, I release the Council and Camp of Liability once my son has left camp with the above listed people.

Name (printed)

Signed

Date

